

## Residence Application Form

**Student Information**

Family Name	Given Name	Gender <input type="checkbox"/> Male <input type="checkbox"/> Female	Citizenship
Home Address			Date of Birth (dd/mm/yy)
Home Telephone	Mobile Phone	E-Mail Address	
<input type="checkbox"/> New Residence Student <input type="checkbox"/> Returning Residence Student			To Enter Grade
Indicate below when you wish to enter school residence: <input type="checkbox"/> Fall (September) <input type="checkbox"/> Summer (July) <input type="checkbox"/> Summer (August) <input type="checkbox"/> Winter (February) <input type="checkbox"/> Others (please specify): _____			

**Parent / Guardian Information**

1. Name	Relationship	E-Mail Address
Home Phone/Business Phone	Mobile Phone	Other Contact
2. Name	Relationship	E-Mail Address
Home Phone/Business Phone	Mobile Phone	Other Contact

**Preferences**

<b>Room Type Request:</b> <input type="checkbox"/> Room for Two <input type="checkbox"/> Room for Three  The school will make every effort to match the applicants' preference but it is not guaranteed that the type of room you prefer will be allocated.
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**Medical Information**

This section is to be completed by the parents/guardians of applicants under the age of 18

Does the applicant have any known medical conditions (i.e. allergies, special dietary needs, under special supervision of a medical professional, etc.)? Please describe (English preferred).  <input type="checkbox"/> No <input type="checkbox"/> Yes  _____
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**Residence Fees and Refund Policy**

Residence fees include costs for room and meals, wireless internet, phone, cable TV, first-arrival complimentary airport pick-up, custodianship legal fee, custodian fee, technology support and shuttle service.

**Type of Accommodation**

Room for Two: \$1,200/month                      Room for Three: \$1,050/month

\*Residence Deposit: \$600                              \*Custodian Deposit: \$600

Residence contracts are for a minimum of 6-month period and are renewable. If a student withdraws from residence before the contract is expired, the balance of the residence fees for the unused period is non-refundable.

\*The Residence Deposit is only refundable if the student gives 30 days notice before checking out of the residence and there are no damages or outstanding fees.

\*The Custodian Deposit is refundable only if the student either reaches the age of 18 or provides the school with a new custodian.

\*Custodian Deposit is not refundable if the student checks out of the residence without reaching the age of 18, and does not provide the school with a new custodian.

\*In case a minor student (under 18 years old) withdraws from the residence without providing the school with a new custodian declaration, the residence custodianship terminates automatically and his/her parents will bear all the consequences resulting from the departure from the residence, and the Custodian Deposit is not refunded.

**Declaration**

In completing this Residence Application, I certify that I have read and agree to the application and refund policies outlined in this application form, and declare that the information reported on this form is true, correct and complete.

\_\_\_\_\_  
 Name of Parent/Guardian or Applicant (if he/she is over the age of 18) (Please Print)

\_\_\_\_\_  
 Signature

\_\_\_\_\_  
 Date

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**For office use only**

<i>Check-in Date (mm/dd/yy)</i>	<i>Signature of Authorization</i>	<i>Remarks</i>
<i>Check-out Date (mm/dd/yy)</i>	<i>Signature of Authorization</i>	<i>Remarks</i>